



JOB POSTING

MANAGING ATTORNEY AND DIRECTOR LOW INCOME TAXPAYER CLINIC

Rhode Island Legal Services, Inc., a statewide program with its principal office in Providence, seeks a Managing Attorney and Director of its Low Income Taxpayer Clinic (LITC). Since 2002, the LITC has provided counsel, advice and representation of low income taxpayers in cases or controversies with the Internal Revenue Service.

Responsibilities: Working in conjunction with the Executive Director, the LITC Director will develop and implement a work plan for the Low Income Taxpayer Clinic to accomplish the goals and objectives of the Project. The Director supervises intake, outreach, litigation, and evaluates performance of staff; makes recommendations on human resource issues to the Director of Supervision and Evaluation; and supervises the maintenance of proper case files and time records. In addition to the above, the Director must maintain a reasonable caseload.

Qualifications: A member in good standing of the bar of any state and a willingness to take the next Rhode Island Bar Examination. Minimum five (5) years experience in the practice of tax law, including broad experience in client interviewing, legal research, writing, drafting, negotiation, motion and discovery techniques, and trial and appellate work. Previous experience in a legal services program preferred. Demonstrated knowledge of applicable law and community legal needs. Ability to work cooperatively and effectively with staff at all levels of the Program. Spanish speaking ability preferred.

Closing date: Open until filled.

Salary: Commensurate with legal experience. Excellent fringe benefits.

Send resume to:

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Rhode Island Legal Services, Inc. is an Equal Opportunity, Handicapped Accessible Employer. Women, minorities, the elderly, and persons with disabilities are encouraged to apply.

Date of Posting: July 2020