



## **Staff Attorney – Low Income Taxpayer Clinic**

**Staff Attorney – Legal Services of Greater Miami, Inc. (Health and Income Maintenance Unit)**

**Salary is Competitive with the Public Service Sector and is Commensurate with Experience**

Legal Services of Greater Miami and its 30 lawyers have provided locally renowned legal representation to low-income communities for 55 years. The firm has been recognized for its creative and aggressive advocacy for its clients.

Legal Services is seeking a full-time Florida licensed attorney (or pending July 2021 bar results) to work in its Low-Income Taxpayer Clinic (LITC) which is housed in its Health and Income Maintenance Unit. The LITC Program was created to ensure the fairness and integrity of the tax system for taxpayers who are low income or speak English as a second language (ESL) by representing taxpayers in their disputes with the IRS, educating them on their rights and responsibilities as U.S. taxpayers and identifying and advocating for issues that impact these taxpayers.

The candidate selected will evaluate cases presented by low to moderate income taxpayers and represent them before the IRS. A sampling of cases includes examinations, audit reconsiderations, innocent spouse petitions, identity theft, return preparer misconduct, preventing/stopping levies, releasing/withdrawing liens, recommending and submitting collection alternatives, such as, offers in compromise and installment agreements, appeals, preparing Tax Court petitions and participating in calendar calls and settlement events to assist pro se taxpayers.

The attorney will analyze and review changes in tax laws and regulations with emphasis on changes impacting low income and ESL taxpayers. The attorney will conduct outreach and community education to taxpayers and service providers to build awareness and knowledge of tax benefits and credits available to low income and ESL taxpayers. The successful candidate will be on track to become the LITC Director and will be asked to assist with grant reporting requirements.

The attorney will maintain his or her own caseload and will also be required to conduct client intake and potentially spearhead a special project or clinic.

To achieve great outcomes for our clients and to maintain our respected reputation with the Tax Court and the LITC community, we are seeking an attorney with a commitment to, and passion for, the rights of low-income clients. The salary is commensurate with experience and depends on years of general and specialized practice. Our comprehensive fringe benefits package includes paid holidays, paid vacation (15 days per year, which after two years, increases to 20 days per year), sick leave (12 days per year), and five additional leave days. Full-time employees may participate in our benefits program on the 1<sup>st</sup> of the month following the date of hire. Our benefits include fully paid health insurance for employee & dependents, fully paid dental coverage for employees (dependents may be included at a minimum fee), fully paid life insurance and Long-

Term Disability policy, as well as retirement savings plans with employer contributions after six months of service.

Job description is available at our website. <https://www.legalservicesmiami.org/job-openings>

Tax litigation experience preferred. Excellent benefits and salary. EOE. A resume, cover letter detailing your interest in working at Legal Services and writing samples must be uploaded into our application portal.

Apply for Staff Attorney – Health and Income Maintenance Unit using the link below:

[https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=00d3fd8f-cc2e-49a2-b774-ee25d278df0b&ccId=19000101\\_000001&jobId=411639&lang=en\\_US&source=CC4](https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=00d3fd8f-cc2e-49a2-b774-ee25d278df0b&ccId=19000101_000001&jobId=411639&lang=en_US&source=CC4)

*In recruiting for our team, we welcome the unique contributions that each can bring in terms of education, opinions, culture, ethnicity, race, sex, gender identity and expression, nation of origin, age, languages spoken, veteran's status, color, religion, disability, sexual orientation, and beliefs. Legal Services of Greater Miami is an Equal Opportunity Employer.*